



EMPLOYMENT APPLICATION

PLEASE PRINT CLEARLY

LAST NAME	FIRST NAME	MIDDLE
PHONE	ALTERNATE PHONE	SOCIAL SECURITY NUMBER
EMAIL	TODAYS DATE DATE AVAILABLE FOR WORK	DAYS/HOURS AVAILABLE

PRESENT ADDRESS	CITY, STATE, ZIP CODE
FORMER ADDRESS	CITY, STATE, ZIP CODE
FORMER ADDRESS	CITY, STATE, ZIP CODE
EMERGENCY CONTACT NAME	EMERGENCY PHONE

NAME:

WORK INTERESTED IN: DAILY WORK <input type="checkbox"/> TEMP-TO-HIRE <input type="checkbox"/> LONG TERM ASSIGNMENT <input type="checkbox"/>	PREFERRED WORK HOURS: DAYS <input type="checkbox"/> EVENINGS <input type="checkbox"/> WEEKENDS <input type="checkbox"/> ANY/FLEXIBLE <input type="checkbox"/>	DO YOU HAVE:		YES	NO
		CAR	<input type="checkbox"/>	<input type="checkbox"/>	
		CERTIFIED FORKLIFT w/card	<input type="checkbox"/>	<input type="checkbox"/>	
		CDL	<input type="checkbox"/>	<input type="checkbox"/>	
		A or B (please circle)			

ARE YOU OVER THE AGE OF 18? YES <input type="checkbox"/> NO <input type="checkbox"/>	WILL VISA OR IMMIGRATION STATUS PREVENT LAWFUL EMPLOYMENT? YES <input type="checkbox"/> NO <input type="checkbox"/>
-----------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------

HAVE YOU EVER WORKED FOR A TEMPORARY EMPLOYMENT SERVICE BEFORE? YES NO

IF SO, WHICH SERVICE(S)? _____

HAVE YOU EVER WORKED FOR LABORWORKS BEFORE? YES NO

PLEASE LIST NAMES AND LOCATIONS OF COMPANIES YOU WORKED AT AS A TEMPORARY EMPLOYEE:

LABORWORKS IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT UNLAWFULLY DISCRIMINATE ON THE BASIS OF RACE, SEX, AGE, COLOR, RELIGION, NATIONAL ORIGIN, MARITAL STATUS, VETERAN STATUS, SEXUAL ORIENTATION, OR ANY OTHER BASIS PROHIBITED BY FEDERAL, STATE OR LOCAL LAW. PLEASE LET US KNOW IF YOU NEED ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THE APPLICATION PROCESS.

SHOULD YOU BE EMPLOYED BY LABORWORKS, HOW SHOULD WE HANDLE YOUR PAYCHECK?

PICK UP AT LABORWORKS OFFICE I-PAY

CERTAIN JOB ASSIGNMENTS REQUIRE USE OF A PERSONAL VEHICLE (CAR, TRUCK, VAN OR MOTORCYCLE). DO YOU WISH TO BE CONSIDERED FOR SUCH ASSIGNMENTS? (NOTE: Your answer will not affect your eligibility for job assignments not requiring the use of a personal vehicle).

YES NO

EDUCATION

NAME AND TYPE OF SCHOOL	YEARS ATTENDED	MAJOR/MINORS
LOCATION	DID YOU GRADUATE?	DEGREE RECEIVED

NAME AND TYPE OF SCHOOL	YEARS ATTENDED	MAJOR/MINORS
LOCATION	DID YOU GRADUATE?	DEGREE RECEIVED

NAME AND TYPE OF SCHOOL	YEARS ATTENDED	MAJOR/MINORS
LOCATION	DID YOU GRADUATE?	DEGREE RECEIVED

EMPLOYMENT RECORD

EMPLOYER NAME	ADDRESS/PHONE	EMPLOYMENT DATES (FROM/TO)
SUPERVISORS NAME	JOB TITLE/RESPONSIBILITIES	
POSITION (STARTING/ENDING)	SALARY (STARTING/ENDING)	ELIGIBLE FOR REHIRE? YES <input type="checkbox"/> NO <input type="checkbox"/>
REASON FOR LEAVING		

EMPLOYER NAME	ADDRESS/PHONE	EMPLOYMENT DATES (FROM/TO)
SUPERVISORS NAME	JOB TITLE/RESPONSIBILITIES	
POSITION (STARTING/ENDING)	SALARY (STARTING/ENDING)	ELIGIBLE FOR REHIRE? YES <input type="checkbox"/> NO <input type="checkbox"/>
REASON FOR LEAVING		

EMPLOYMENT RECORD CONT.

LIST PERIODS OF UNEMPLOYMENT OF MORE THAN 30 DAYS AND EXPLAIN.

U.S. MILITARY SERVICES

BRANCH OF SERVICE	DATE IN/DATE OUT	WHERE SERVED	SPECIALTY

PERSONAL DATA

WHO REFERRED YOU TO US? (Please circle all that apply) Word of Mouth/Friend _____ Internet
 Newspaper Ad Radio Ad Saw Branch Phone Book Other _____

HAVE YOU BEEN CONVICTED OR PLEADED NO CONTEST TO ANY CRIMINAL OFFENSE?

IF YES, PLEASE EXPLAIN THE NATURE, DATE, COURT AND DISPOSITION OF THE OFFENSE(S). (NOTE: A conviction will not necessarily disqualify an applicant from employment.)

EXPERIENCE AND TRADE

IF YOU HAVE **ONE OR MORE YEARS** PROFESSIONAL EXPERIENCE IN ANY OF THE FOLLOWING TRADES, PLEASE INDICATE BELOW, INCLUDING THE NUMBER OF YEARS EXPERIENCE FOR EACH APPLICABLE TRADE.

Apt. Maint.	Customer Service	Forklift Certification	Masonry
Asphalt Paving	Delivery	Forklift	Painting
Assembly	Dishwasher	Furniture Mover	Pipe Fitting
Banquet Server	Driver	HAZ/MAT	Plumbing
Bindery	Drywall	Heavy Equipment	Print Shop
Bldg. Maint.	Electrical	Hotel/Motel	Production
Carpenter	Electronic Assembly	Housekeeping	Restaurants
Tools Yes or No	Electronics	HVAC	Roofing
Carpet Install.	Equipment Operator	Inventory	Ship/Receiving
CDL-A	Fabrication	Janitorial	Stevedoring
CDL-B	Fencing	Landscape	Telemarketing
CDL-C	Fire watch	Laundry	Warehouse
Cement	Flagging	Machine Shop	Welding
Clerical	Card Yes or No	Mailing Service	Welding w/tools
Concessions	Food Prep.	Management	Other
Constr. w/tools	Food Processing	Manufacturing	

INDICATE ANY ADDITIONAL TRADE SKILLS, CERTIFICATIONS, TOOLS, ETC. THAT MAY BE USEFUL IN DETERMINING JOB ASSIGNMENTS FOR YOU.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT IF I AM EMPLOYED BY LABORWORKS, DISCOVERY THAT I GAVE FALSE OR INCOMPLETE INFORMATION DURING THE APPLICATION PROCESS MAY RESULT IN IMMEDIATE DISMISSAL.

I FURTHER CERTIFY THAT I AM NOT ENGAGED IN ANY OUTSIDE ACTIVITY OR BUSINESS THAT COULD BE CONSIDERED IN CONFLICT WITH LABORWORKS' INTEREST OR THOSE OF ITS CUSTOMERS, NOR WILL I BECOME ENGAGED IN SUCH ACTIVITY OR BUSINESS IF EMPLOYED.

I AUTHORIZE LABORWORKS TO SOLICIT INFORMATION REGARDING MY CHARACTER, GENERAL REPUTATION, CREDIT, PREVIOUS EMPLOYMENT AND SIMILAR BACKGROUND INFORMATION, AND TO CONTACT ANY AND ALL FORMER EMPLOYERS AND REFERENCES I HAVE GIVEN ON MY APPLICATION. I HEREBY RELEASE ANYONE CONNECTED WITH ANY SUCH REQUEST FOR INFORMATION FROM ALL CLAIMS, LIABILITIES AND DAMAGES FOR ANY REASON ARISING OUT OF THE FURNISHING OF SUCH INFORMATION. IF EMPLOYED, I RELEASE LABORWORKS FROM ANY LIABILITY FOR FUTURE REFERENCES IT MAY PROVIDE REGARDING MY WORK HISTORY WITH LABORWORKS.

I UNDERSTAND THAT ANY OFFER OF EMPLOYMENT BY LABORWORKS TO ME IS CONDITIONED UPON MY SIGNING AND AGREEING TO THE TERMS OF AN ASSOCIATED EMPLOYMENT APPLICATION ADDENDUM, WHICH CONTAINS CERTAIN EMPLOYMENT RULES AND OBLIGATIONS (INCLUDING CONFIDENTIALITY REQUIREMENTS) WITH WHICH EMPLOYEES MUST ABIDE.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE AT ANY TIME, AT THE OPTION OF EITHER LABORWORKS OR MYSELF. I UNDERSTAND THAT NO REPRESENTATIVE OF LABORWORKS, OTHER THAN THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.

IF EMPLOYED, I FURTHER AGREE THAT IF LABORWORKS ADVANCES ANY PAID LEAVE BEFORE IT HAS BEEN ACCRUED, OR ADVANCES OR LOANS ME ANY MONEY DURING THE COURSE OF MY EMPLOYMENT, OR IF I LOSE, DAMAGE, OR FAIL TO RETURN ANY LABORWORKS' (OR LABORWORKS' CUSTOMERS') PROPERTY, LABORWORKS IS AUTHORIZED TO DEDUCT FROM MY WAGES SUFFICIENT FUNDS TO REPAY SUCH LOANS OR ADVANCES OR TO REPLACE THE PROPERTY.

APPLICANT SIGNATURE: _____ DATE: _____

[PRINT NAME]

FOR EMPLOYER USE ONLY
